Month Day, Year

Attention: <Attention>

<Company>

<Address>

Subject: Public Health Resources for Lead Service Line Replacement Program Prioritization

Dear <Name>

My name is <name>. I am the <title> for <company name>. I am in the process of prioritizing replacement of lead service lines in our community and am interested in collaborating with <organization> to identify areas in <community> that experience racial, economic, health, and/or environmental disparities in an effort to prioritize communities most vulnerable to lead exposure through drinking water.

As you may already know, lead services lines (LSL) have historically been identified in homes built prior to 1986 <or earlier if local plumbing code banned LSL prior to federal ban>. Research on lead toxicity indicates that children are at the highest risk of developing adverse health effects from lead exposure, however this is also the case for many other members of the community.

<Company name> aims to protect public health and minimize lead exposure through compliance sampling, education and outreach, LSL removals, etc. I have reviewed information available <on your website> or <in the Community Health Assessment> or <other resource> and would like to further coordinate efforts on prioritizing LSL replacements in our community. <Include specific examples of where you believe coordination to be beneficial, such “This organization is seen as a leader in the community”, or “This organization has already done significant work identifying racial/economic/health inequities in the community”.>

Is there any information or data related to the aforementioned disparities in our community that you can provide? Are there any additional resources you can recommend?

I look forward to continuing this conversation and our shared mission of protecting public health.

Yours sincerely

Copies to: <if applicable otherwise delete>"